GP LLM

UNIVERSITY OF TORONTO
FACULTY OF LAW

2025
Guide For Incoming Students

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1. Accept your Offer of Admission and Pay the Deposit

Accept Your Offer of Admission

Please sign, date and upload the completed Offer Acceptance form to the **SGS application system** as the 'Admission Confirmation Form', in accordance with the date set out in your Faculty of Law offer letter. Alternatively, you can submit your signed offer letter and Confirmation/Deposit form to **admissions.gpllm@utoronto.ca**.

2. Enable your JOINid & Log in to ACORN

Enable Your JOINid

Your JOINid is your user ID as a U of T applicant and will allow you to, among other things, apply for on-campus housing and use the U of T housing database for off-campus housing. Enabling your JOINid will allow you to access these services until you are able to obtain your TCard and UTORid.

If you are new to U of T:
You would have received an e-mail with your JOINid upon creating your application profile with the subject line "Important: your UofT JOINid". Go to the **JOINid website** and click on *"Enable Your JOINid"*. You will need to enter your student number, which is listed on your School of Graduate Studies offer letter. Follow the instructions provided in order to set up your JOINid password.
If you have misplaced the e-mail sent to you by the School of Graduate Studies in which you were provided with your JOINid, or experience difficulty enabling your JOINid, please email **admissions.sgs@utoronto.ca** with *"JOINid"* in the subject line.

Returning U of T students:
If you already have a UTORid, you may continue to use it.

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Log in to ACORN

ACORN is the student portal in which you can update your personal contact information, view your grades, monitor your fees, use the Financial Planning Calculator, access the Career Learning Network and On-Campus Housing, order transcripts and more.

*Please note you will not be able to add or drop courses directly through ACORN as the course selection is managed by the GPLLM office directly.

New students must first enable their JOINid first before trying to login to ACORN. Once enabled, you may **log in to ACORN**. Please review the **"How To" ACORN guide** for additional information.

Within ACORN, you can:

Verify that your tuition deposit has been received by Student Accounts:
From the Finances menu, select Financial Account, then Payment History.

Verify or update your personal contact information:
From the Profile & Settings menu, select the relevant options.

Verify or update your personal contact information:
From the Profile & Settings menu, select the relevant options.

Tip: Be sure to keep your email and mailing addresses (both "permanent" and "mailing") up-to-date throughout the duration of your program. Correspondence from the University will only be sent to the contact information on your ACORN account.

Add one or more Emergency Contacts to your personal information:
From the Profile & Settings menu, select Emergency Contact.

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3. Pay Tuition Deposit

In order to secure your place in the program, to which you were accepted, you must pay a **non-refundable** tuition deposit of $500 CAD by the deadline provided in your offer letter. The tuition deposit will be applied to your Fall term tuition installment, and is non-refundable in the event that you choose not to commence the program. A Confirmation/Deposit form is enclosed with your admission package.

You can make an online payment via MasterCard or Visa credit card by logging into your ACORN account at **www.acorn.utoronto.ca** using the JOINid credentials that were emailed to you when you completed your application.

Important note about online payment: When you pay online, the system will charge a convenience fee. This fee is non-refundable, even if you decide not to study at the University of Toronto. The convenience fee, charged at a rate of 1.75% of the fee payment, is billed directly by Moneris and is not remitted to the University of Toronto.

If you are unable to pay via your ACORN account, you can remit the tuition deposit payment via wire transfer through Western Union. Please see the **steps under "WU Global Pay for Students"**. If you pay via a Western Union transfer you must email your signed Confirmation Form to **Student Accounts**, who will record it on your U of T account when the deposit has been received.

4. Clear all outstanding offer conditions

Ensure you have submitted all official transcripts

To clear any outstanding conditions from the offer of admission, all students must submit official copies of all post-secondary transcripts of their academic record. Transcripts must be sent to the GPLLM Admissions Office directly from each academic institution the student has attended. Documents must be in a sealed envelope, the seal of which must be stamped or signed by the Registrar's Office of the issuing institution.

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E-mailed official transcripts are also acceptable, provided they are e-mailed directly from the Registrar's Office of the academic institution.

Important note: Transcripts submitted by students either electronically or in a non-institutional envelope, are not considered official and therefore are inadmissible.

All official transcripts must be submitted no later than **August 31, 2025**.

Official transcripts should be mailed to the attention of:

University of Toronto
Faculty of Law - GPLLM Admissions
78 Queen's Park
Jackman Law Building
Toronto, Ontario
M5S 2C5

Official transcripts can be e-mailed directly from the Registrar's Office of the academic institution only to: **admissions.gpllm@utoronto.ca** .

5. Acquire a Study Permit and Immigration Documents (for International Students)

A study permit is an immigration document that allows you to live in Canada temporarily while you complete your program of study. If you are neither a Canadian citizen nor a permanent resident and you want to study in Canada in a program that is six months or more in length, you must obtain a valid **study permit**.

The study permit application process can be time consuming. International students are strongly encouraged to submit their application as soon as possible to ensure that they are able to be in Canada by the last week of August. Under no circumstances should you commence your relocation until you have received your study permit approval letter and, if necessary, a Temporary Resident Visa (Entry Visa).

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Please review the U of T's **Centre for International Experience** and the Government of Canada websites below for valuable information on immigrating to Canada:

Immigration   **Study Permits**   **Get a Study Permit**   **Pre-Arrival Guide**

You may also contact the U of T's **Centre for International Experience** at: **416-978-2564**
The Center for International Experience (CIE) office has prepared recordings offering guidance to students preparing a study permit application outside Canada. Kindly find them below :

- **Create an Account with IRCC to Apply Online for a Study/Work Permit or Visa**
- **Study Permit Outside Canada: Important highlights**
- **Study Permit Outside Canada: How to apply**
- **Study Permit Outside Canada: Documents required for regular application**
- **Study Permit Outside Canada: Tips for a stronger application**
- **Study Permit Outside Canada: Student Direct Stream (SDS) application**
- **Study Permit Outside Canada: Next Steps after submitting application**
- **Study Permit Outside Canada: How to answer the online eligibility questionnaire**
- **Study Permit Outside Canada: How to complete the IMM1294 application form**
- **Study Permit Outside Canada: How to complete the family information form**

Please check their **website** and **Calendar** of Events for additional events.

6. Housing and Accommodation Options

Start actively searching as soon as possible! The rental market in Toronto is quite competitive (particularly close to campus) and selection will become more limited closer to September. There is a myriad of resources and services upon which you can rely in order to find a place to live. Some of these resources are provided by the University and others are independent.
U of T Housing maintains listings for **on-campus residences**, **off-campus**, temporary and summer housing options.

Residence Housing:

If you are new to U of T: In order to apply for university residence housing, you must first enable your JOINid (see "Enable your JOINid" below).

Returning U of T students: Use your UTORid to apply for residence housing.

Graduate House is the only residence at U of T reserved exclusively for masters- and doctoral-level students. In order to apply, you must submit the required online application with a $100 deposit. Applications are considered on a first-come, first-served basis. Additional information about Graduate House can be found **here**.

Students with families who are seeking family-friendly housing should consider the **U of T Student Family Housing** high rise units, located a 15 minute walk east of the law school. There are a limited number of units and the University is not able to guarantee a place in the buildings. Please apply early (with the intention to move in as close to early July as possible).

Off-campus Housing:

Off-campus housing listings are maintained by U of T Housing, but can also be found through a number of online services including **PadMapper**.

7. Finances and Funding

The GPLLM is considered a **full-time** professional master's degree program. Students in professional graduate programs typically self-fund their educational expenses through a variety of programs including government student aid programs, loans and lines of credit through their financial institutions, personal savings and employment income. The University of Toronto, Faculty of Law does not offer direct financing or student financial aid for the GPLLM program. However, the GPLLM qualifies for:

Ontario Student Assistance Program (OSAP)

The GPLLM qualifies for the **Ontario Student Assistance Program** (OSAP) loans. Full-time students who are Ontario residents can apply for governmental financial aid through the Ontario Student Assistance Program (OSAP), which assists eligible students through a combination of grants and loans. OSAP can help full-time students pay for tuition, books and equipment, fees, living expenses, and child care. The amount of money an OSAP-eligible student receives depends on their educational expenses, course load, and personal financial situation.

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ScotiaLine Personal Line of Credit:
Students in the GPLLM program are eligible to apply for the ScotiaLine, which provides for a line of credit of up to the cost GPLLM program fees and other services. For more information about this line of credit, please review the **ScotiaLine** website.

You may also contact any of the following Scotiabank Queen and McCaul branch representatives for more information:

Georgios Stathopoulos
Scotia Professional Student Plan Officer, Queen and McCaul Branch
Email: **georgios.stathopoulos@scotiabank.com**
Phone: 1-416-866-3940 ext. 4209

Pack Tam
Assistant Manager, Queen and McCaul Branch
Email: **pack.tam@scotiabank.com**
Phone: 1-416-866-3940 ext. 4200

Stephen Samaroo
Branch Manager, Queen and McCaul Branch
Email: **stephen.samaroo@scotiabank.com**
Phone: 1-416-866-3940 ext. 4000

Note: University of Toronto students are not required to use Scotiabank as a lender. Students are welcome to pursue funding options at the financial institution of their choice. If a department is using a different lender, students are encouraged to contact the department directly for lender information.

Life Long Learning Plan (LLP):
The GPLLM is considered a full-time program. As such, Canadian citizens or permanent residents who have Registered Retirement Savings Plans (RRSPs) can use the Life Long Learning Plan (LLP) to finance their own education or that of their spouse/partner. Amounts withdrawn under the LLP do not count towards income and the RRSP issuer does not withhold taxes on these amounts. Withdrawals must be repaid over a period of not more than 10 years. For more information, consult the **Canada Revenue Agency**.

The School of Graduate Studies Awards
Please review the information on the University of Toronto's **School of Graduate Studies** Awards and Funding via **Award Explorer**.

Tax Information
The GPLLM tuition fees are partially tax deductible. You will receive T2202 forms for each tax year. Please contact your tax advisor to see how this will impact your personal finances.

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8. Get the TCard, Activate UTORid & Obtain UTMail+

Get your UTORid and TCard

Your UTORid and password give you access to a number of U of T's online services, such as email, the campus wireless network and more.

Your TCard is your official U of T identification (student card) and is required in order to sit exams, access athletic & student services, and obtain transit & retail discounts. All new students and those who have not been a student at the University of Toronto in the last two years must get a TCard.

Students who have accepted their U of T offer of admission will be able to obtain their UTORid starting May 1, 2025. You must acquire it before **September 1, 2025 at the latest.**

Newly admitted students:
Please visit the **Get Your UTORid & TCard page** for detailed information on how to get your first TCard/UTORid.
- Submit a photo and **documentation** online, **login here**.
- Check your email for approval of your submission (please note that approval will be sent to the email listed on your ACORN account).
- After receiving your photo approval email, you will receive an email with instructions on how to activate your UTORid, using your Secret Activation Key (SAK). Use your SAK to activate your UTORid:
    - Go to uoft.me/activate-utorid
    - Enter your JOINid + SAK.
    - Set up your UTmail+ account
    - Set up your UTORid password and account management options.
- Book an appointment on **CLNx** to pick up your TCard. Please note that you will need to bring your required documentation to your appointment.

Returning students:
If you've been absent from the University for two or more years, you'll need to have a new photo taken and provide legal status documentation. For TCard replacement, visit **Replace your TCard**.
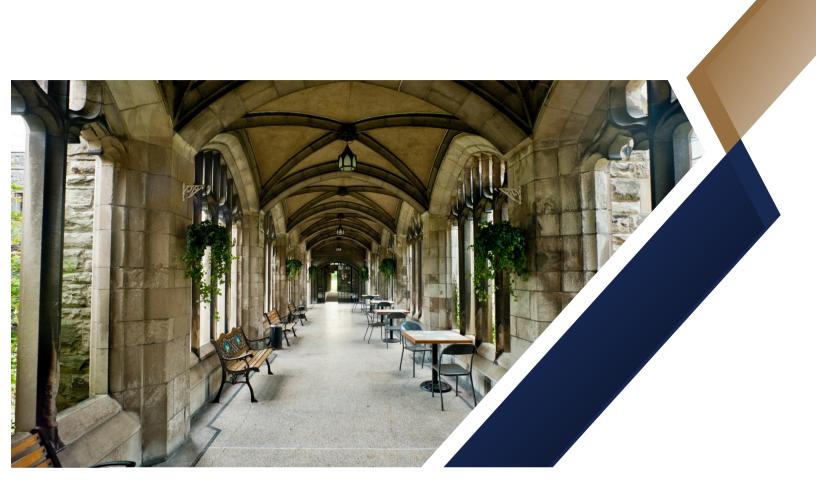
Obtain your UTMail+

UTMail+ is the University of Toronto's email service. All correspondence from the University will be sent to students' UTMail+ email addresses alone, and thus your UTMail+ account must be activated before September 1, 2025. When: Activate immediately activating your UTORid. New students' UTmail+ accounts are created during the UTORid activation process. You will receive a new email address typically in the form of **firstname.lastname@mail.utoronto.ca**.
Once activated, you may log in to your account via: **http://mail.utoronto.ca**

Email **gpllm@utoronto.ca** when you have activated your UTORid and UTMail+ accounts.

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Questions?

Email Us At: admissions.gpllm@utoronto.ca